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To: All Members of the Council
Chief Executive

Please ask for

Direct Line 01246 345277
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Joint Cabinet and Employment & General
Committee - 11 September, 2018

At a meeting of the Joint Cabinet and Employment & General Committee held on 11 September, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting*.

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 16 September, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 16 SEPTEMBER, 2018 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

4. Correct payment of holiday pay

***RESOLVED –**

1. That the new corporate policy on the payment of additional holiday pay be approved and implemented from 1 April, 2018.
2. That the process outlined in Annex B, which supersedes the agreement in place from 2016 and meets current legislative requirements, be adopted
3. That the proposal to include all relevant earnings from the previous tax year in the calculation of additional holiday pay, based on 28 days statutory minimum annual leave, be approved.
4. That the HR Manager works with service areas to implement the policy and identify where arrears may be due under the previous system to ensure a consistent approach.

REASON FOR DECISIONS

To ensure a consistent approach to concessions within discretionary services while retaining the flexibility needed to achieve the council's social and legal obligations and commercial needs.

Yours sincerely,



Local Government and Regulatory Law Manager and Monitoring Officer